

BUSINESS COUNCIL OF PNG

MINUTES OF MEETING

**5th April 206
(05/06)**

**HELD AT
BUSINESS COUNCIL OF PNG'S OFFICE
DEFENSE HAUS, 4TH FLOOR, POM**

1. **ATTENDANCE:** Winifred Kamit
Kee Lim
David Wong
Henry Kila
Mel Togolo
Maryanne McDonald
2. **APOLOGIES:** Gereaa Aopi
Syd Yates
Mike Manning
Ernie Gangloff
Jonathan Seeto

3. **OPENING OF THE MEETING:**

The Meeting commenced at 8:55 am and was chaired by Mrs. Winifred Kamit.

4. **MINUTES OF THE MARCH MEETING:**

The Executive Committee reviewed the minutes of the March Meeting. Being a said and true document, the March Minutes were moved by David Wong and seconded by Henry Kila.

5. **MATTERS ARISING FROM THE PREVIOUS MEETING:**

5.1 **TELIKOM MEETING:**

The Chairman provided a brief overview of the discussions held between the Chief Secretary and the representatives from the Executive Committee.

5.2 **MARCH BUSINESS BREAKFAST:**

The Scheduled Business Breakfast for the 29th of March was cancelled due to a poor response from BCPNG Members.

An invitation has been extended to Mr. Gereaa Aopi Chairman - Telikom PNG, and the newly appointed Managing Director, Mr. David Waterhouse to speak at the June Business Breakfast. This will be followed by the Council's AGM.

6. **STRATEGIC BUSINESS PLAN (SBP):**

The SBP has been developed to provide clear direction to the BCPNG so that it can be effective in helping to achieve long-term sustainable growth for PNG's

Private Sector. This is a five (5) year plan for the years 2006 - 2011, and effectively begins in April 2006 and runs through to April 2011.

The SBP makes reference to a one (1) year Tactical Business Plan, which has been developed to achieve short term objectives.

The proposed short-term objectives were unanimously approved by the Executive Committee.

Maryanne McDonald presented a draft budget for the Executive Committee's consideration. However several areas required clarification. Maryanne McDonald is to liaise with Jonathan Seeto before the May meeting.

The Executive Committee recognised the current workload of the Executive Officer and the demands for the BCPNG to deliver an on-going professional and reliable service to its members. In support of the Executive officer, the Executive Committee unanimously agreed to engage a full time personal assistant. The Executive Officer is to facilitate.

The Executive Officer also thanked Mr. Ernie Gangloff and Mr. Kee Lim for their valuable contribution and assistance in working alongside Jane Lea to develop the SBP.

Action Items:

- Final version of the SBP - short/long term objective to be circulated to the Executive Committee.
- SBP to be placed on Website for public viewing.
- Budget 2006 to be prepared.

Effective, as from the May Executive Committee, and thereafter on a monthly basis the Executive Officer will provide an update on the SBP - Short-term objectives.

7. RESOLUTIONS - DATE OF ADOPTION REGISTER:

The establishment of a resolution adoption register was unanimously supported by the Executive Committee. The Executive officer is to facilitate.

8. NWG IMPEDIMENTS COMMITTEE MEETING:

A copy of the Minutes and the up to date matrix of action items is still being prepared by the NWG Secretariat.

It was confirmed that the sub committee that was being formed by the Manufacturers Council of PNG was "An Import/Export Monitoring Committee". The terms of reference have been established and a copy is to be made available to the BCPNG. The coordination of the Committee is to be facilitated by MCPNG's Chairman.

The Plastic Issue is still unresolved, and will be discussed at the April NWG Meeting.

It was suggested that a précis of future NWG Minutes be prepared and remitted to members. The approval for the information to be circulated to BCPNG members is to be obtained from the Chief Secretary.

Possible areas to be raised at future NWG Meetings include NAQIA and PNG Power.

9. **ISSUE PAPAR PREPARED BY ICCC ON PNG SHIPPING INDUSTRY:**

The PNG Government, as part of its 2006 Budget strategic has directed the ICCC to undertake a comprehensive review of the Coastal Shipping Industry in PNG, with a view. All submissions are to be lodged with ICCC by 21st April 2006.

10. **PRODUCTION OF INVESTMENT AND EXPORT PROMOTIONAL DVD OF PNG BY IPA:**

IPA is in the process of gathering resource materials to produce a promotional DVD at PNG featuring trade and investment. The DVD will be used as a promotional tool to market PNG as an ideal investment destination and useful supplier of products to any potential investors.

BCPNG has been invited to utilize this opportunity and share relevant materials for IPA to incorporate into IPA's promotional DVD were appropriate.

The Executive Officer is to confirm BCPNG's participation. The suggested areas for inclusion are as follows: One-stop-shop concept, APNGBC Business Forum, and footage from EMTV on various subject matters i.e. infrastructure.

11. **BANK SPREAD - FORUM WITH CENTRAL BANK:**

A member of the BCPNG has expressed their concern over the various bank spreads that are being offered by the Commercial Banks, and has asked for the BCPNG to facilitate a meeting with the appropriate parties. Mel Togolo and Winifred Kamit declared their conflict of interest.

It was agreed that the BCPNG Member would be asked to prepare a submission paper for the Council's consideration. Upon receipt the Council would determine the appropriate course of action. The Executive Officer is to facilitate.

12. **APPROVAL OF ENTERTAINMENT EXPENSES FOR 2006 BY EXECUTIVE OFFICER & PRESIDENT:**

A monthly budget was approved by the Executive Committee for the President and the Executive Officer.

13. **JOB DESCRIPTION OF BCPNG - OFFICE BEARERS AND EXECUTIVE OFFICER:**

A proposed job description for Officer Bearers and Executive Officer was circulated for general discussion.

It was agreed, that a copy be remitted to all Executive Committee members for general comments. The final version will be incorporated into the handouts to members at the June 2006 AGM.

14. CIMC COUNCIL MEMBERS MEETING:

It was reported that a limited number of private sector representatives attended the Council Meeting. BCPNG apologies had been forwarded to the CIMC Secretariat.

A copy of the Minutes is to be obtained and circulated to the Executive Committee.

15. TOURISM SUB- SECTORAL COMMITTEE:

A Tourism Sub Sectoral Committee has been established by CIMC. The aim of the sub committee is to bring various organisations together and to identify a number of methods to deal with the impediments that restrict the growth of the tourism industry.

Mr. Henry Kila has been nominated as the Chairman of the Committee.

16. 22ND AUSTRALIA PAPUA NEW GUINEA BUSINESS FORUM:

The Executive Officer provided a brief update on the current status of the program, guest speakers and delegates.

- Guest Speakers confirmed include: Minister Avei, Minister Namaliu, Minister Downer, Minister Philemon, Minister Temu, Minister Kimisopa, Minister Willie, Nigel Yeo, Keith Kingston, Nick Thompson, Brown Bai, Glenn Blake, Doug Reid & Mathew Loone.
- The Number of registered and paid delegates from PNG is 57.
- Special airfares have been secured through Air Niugini and Airlines PNG and information has been circulated to the business community.
- Five (5) Trade Booths have been secured which includes: Airlines PNG; QLD Premiers Dept; JTA International; Wara Advisory Services & Townsville Enterprises.
- EMTV has been invited to cover the official opening of the Forum and the delivery of the keynote speeches by Minister Namaliu and Minister Downer. EMTV will run its panoramic footage of PNG, where appropriate throughout the course of the program and during the Monday Evening Dinner. EMTV in return, will produce and air a 30 second advertisement for the Business Forum. This initiative has been fully supported by the BCPNG & APNGBC.

17. EXECUTIVE OFFICER'S REPORT:

- The Financial Standing of the BCPNG was noted.

- New Members include: *ICCC, PNG Forest Industry Associations, Airlines PNG, PNG Forest Products Ltd & Melanesian Metals Corporation.*
- 2006 Membership Invoices have been raised and the revenue is currently being collected by the Executive Officer.

18. **AOB:**

18.1 **BCPNG OPERATIONS:**

A general discussion followed on the roles of the various office bearers, the term of members on the Executive Committee and the President's election period.

Whilst the establishment of the sub committees, as outlined in BCPNG's SBP would assist the President and remove a number of responsibilities, it was felt by Mrs. Kamit that due to her business commitments, she would not be able to fulfil her obligations as President for 2007. Mrs. Kamit would be available to continue on the Executive Committee.

The details of the 2006 AGM will be discussed at the May ExCom Meeting.

18.2 **COUNTERFEIT PRODUCTS:**

It was reported that a meeting had been held between representatives from the private sector and IRC to address the increase in the number of counterfeit products that are appearing in the market place.

The management of one of the private sector bodies has taken action with ICCC, the IRC and the police to raid shops selling counterfeit products. British American Tobacco is also concerned about the number of their products surfacing from overseas.

The Executive Officer is to invite the BAT Executive to attend the May ExCom meeting and provide a brief presentation.

19. **NEXT MEETING:**

The next meeting of the BCPNG will be held on 10TH May, 2006.

18. **CLOSURE OF MEETING:**

The Meeting was declared close by Mrs. Kamit at 11:20 a.m.

Signed as true and correct document

_____ Date: _____